

DIVISION OF HEALTH SERVICES REGULATION
BOARD OF RESPIRATORY CARE

3 CAPITOL HILL
CONFERENCE ROOM 104
PROVIDENCE, RHODE ISLAND

Monday, July 27, 2015
8:40 a.m.

OPEN SESSION MINUTES

BOARD MEMBERS IN ATTENDANCE

Paul Boivin
Vera DePalo

BOARD MEMBERS NOT IN ATTENDANCE

None

STAFF MEMBERS IN ATTENDANCE

Alana Rodriguez, Board Manager

OTHERS IN ATTENDANCE

None

1. Establishment of a quorum

A meeting of the Board of Respiratory Care was held on Monday, July 27, 2015 at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. A quorum was established and the Open Session meeting was called to order at 8:40 a.m. on a motion by Vera DePalo and seconded by Paul Boivin. Motion carried.

2. Presentation of the November 21, 2014 Open Session Meeting Minutes

Motion was made by Vera DePalo and seconded by Paul Boivin to accept the Open Session minutes of November 21, 2014. The Board voted unanimously to approve the Open Session minutes as presented. Motion carried.

3. Board Manager Report

a. Announcements & Introductions

Alana Rodriguez introduced herself as the new Board Manager for the Board of Respiratory Care. Alana delivered a brief introduction of herself to the Board.

b. Application Review Process

Alana Rodriguez asked if the Board would delegate licensing approval back to the Department of Health staff. Ms. Rodriguez informed the Board that if there are questions regarding credentials or any disqualifying information, the application will be brought to the Board's attention for approval. The board agreed unanimously.

c. Board Member Recruitment

Alana Rodriguez updated the Board on the status of Board Member Appointments. Ms. Rodriguez explained that the Department has made organizational changes and has designated Sarah Harrigan as the new Chief of The Center of Professional Boards and Commissions. The concern of parking was briefly discussed and Alana informed the board that she will address their parking concerns. Mondays was agreed as the preferred day for future board meetings.

d. Licensee Information

Alana Rodriguez informed the Board that there are currently 584 active licensed Respiratory Care Practitioners in Rhode Island.

4. Motion to adjourn to Closed Session

Motion was made by Vera DePalo and seconded by Paul Boivin to adjourn to Closed Session at 8:51 a.m. Motion carried. Pursuant to Sections 42-46-4 and 42-46-5(a)(1) of the Rhode Island General Laws, for the purpose of discussing job performance, character, physical or mental health of applicants for licensure. Also, pursuant to Sections 42-46-4 and 42-46-5(a)(4) of the Rhode Island General Laws, for investigatory proceedings regarding allegations of civil or criminal misconduct.

5. Motion to return to Open Session

Motion was made by Vera DePalo and seconded by Paul Boivin at 9:46 a.m. to re-open the Open Session and to seal the Minutes of the Closed Session pursuant to Sections 42-46-4, 42-46-5 and 42-46-7 of the Rhode Island General Laws. Motion carried.

6. Final Actions on all votes taken in Closed Session

- The board reviewed and approved six (6); and proposed action on one (1) case.

7. Adjournment

The next Board of Respiratory Care meeting will be held at a time to be determined at the Rhode Island Department of Health, Conference Room 104, 3 Capitol Hill, Providence, RI 02908. Motion was made by Paul Boivin and seconded by Vera DePalo to adjourn at 9:47 a.m. Motion carried.

Respectfully submitted,



Alana Rodriguez
Board Manager

Office of Health Professionals Regulation